



# LITTLE FLOWER ENGLISH SCHOOL DUBAI

## EMERGENCY PATIENT TRANSFER AND REFERRAL POLICY

This policy & procedures are reviewed annually to ensure compliance with current regulations.

Approved/ Reviewed by	
Policy Lead	DR. SHAFIA
Role	SCHOOL DOCTOR
Date of review	21-03-2024
Date of next review	21-03-2025
Signature	

## **EMERGENCY PATIENT TRANSFER AND REFERRAL POLICY**

### **OBJECTIVES**

- To ensure immediate and expert medical assistance in case of an emergency

### **PROCEDURES**

- If a critical emergency occurs, the School Nurse shall notify the Principal immediately and ask the school administration to urgently call an ambulance at 999 and to contact the student's parents/guardians.
- If an ambulance is called and a parent/guardian is not available, a school staff member shall accompany the student in the ambulance. The School Nurse shall not accompany the student.
- In cases of emergency, School Nurses are responsible to provide emergency care to students. In such cases, they are not required to obtain parental consent to provide treatment.
- If a non-critical emergency occurs, the School Nurse shall notify the Principal and ask school administration to contact the parents/guardians. If the parents/guardians are not accessible, the school administration shall contact the student's emergency contacts as indicated in their file.

- Non-fatal injury and poisoning must be reported by the school nurse to DHA within 7 days
- Critical emergency incidents will be reported to DHA on their emergency line -within 24 hours for fatalities, within three working days for other serious incidents