LITTLE FLOWER ENGLISH SCHOOL DUBAI

CHILD PROTECTION AND SAFEGUARDING POLICY

This policy & procedures are reviewed annually to ensure compliance with current regulations.

Approved/ Reviewed by	
Policy Lead	SLT
Role	School Management
Date of review	18-03-2025
Date of next review	18-03-2026
Signature	

Child Protection and Safeguarding Policy

Policy Statement

Our school affirms its duty of care to safeguard and promote the welfare of all students. We are committed to creating a safe, secure, and inclusive environment that protects children from harm, neglect, abuse, and exploitation. This responsibility extends to all aspects of school life, including classrooms, extracurricular activities, online spaces, and school transportation. In line with UAE Federal Law (Wadeema's Law), KHDA directives, and MoE regulations, the safety and wellbeing of children is paramount.

Policy Objectives

- Protect children from harm and uphold their rights.
- Ensure clear systems for identifying, reporting, and responding to concerns.
- Foster an environment where students feel safe to disclose worries.
- Safeguard students during school hours, extracurricular activities, and while traveling by school buses.
- Provide special protection and advocacy for vulnerable students, including those with SEND.
- Empower all staff through regular training and accountability structures.

Legal and Regulatory Framework

- UAE Federal Law No. 3 of 2016 (Wadeema's Law).
- KHDA Child Protection & Safeguarding Guidelines.
- MoE School Child Protection Regulations (2020 onwards).
- UAE Penal Code and Cybercrime Law.
- RTA regulations for school transport safety.

Roles and Responsibilities

Role	Responsibilities
School Board / Governing Body	▪ Approves and reviews the safeguarding policy annually. ▪ Ensures adequate resources for training, infrastructure, and recruitment checks. ▪ Holds the Principal and DSL accountable for compliance.
Principal	▪ Provides leadership on safeguarding and ensures integration into school culture. ▪ Acts as link with external authorities (KHDA, MoE, police). ▪ Ensures disciplinary measures are aligned with UAE law.
Designated Safeguarding Lead (DSL)	▪ Serves as central contact for child protection concerns. ▪ Maintains safeguarding records and case files. ▪ Coordinates with KHDA, MoE, and law enforcement. ▪ Trains staff, students, and parents in safeguarding awareness.
Health & Safety Officer	▪ Ensures safety of premises, playgrounds, labs, and buses. ▪ Conducts risk assessments and monitors CCTV and visitor logs. Coordinates bus safety with RTA standards. ▪ Works with DSL on safety-related safeguarding cases.

SENDCO	▪ Advocates for safety of students of Determination. ▪ Trains staff to identify safeguarding risks among SD. ▪ Embeds safeguarding measures in IEPs. ▪ Reports SD safeguarding concerns to DSL.
Teachers and Academic Staff	▪ Stay vigilant and report concerns to DSL. ▪ Promote safe classroom culture based on respect and inclusion. Teach safety, healthy relationships, and online awareness. ▪ Monitor behavioral changes that may indicate risks.
Non-Teaching Staff	▪ Support safeguarding awareness across campus. ▪ Report concerns promptly. ▪ Assist with visitor and access monitoring.
Bus Drivers and Monitors	▪ Ensure safe boarding, seating, and disembarkation. ▪ Maintain accurate attendance registers. ▪ Ensure students wear seat belts. ▪ Report behavioral or safeguarding concerns promptly.
Students	▪ Behave responsibly and respectfully. ▪ Report unsafe or concerning behavior. ▪ Follow classroom, bus, and online safety rules.
Parents and Guardians	▪ Partner with the school in protecting children. ▪ Ensure safe drop-off and pickup routines. ▪ Report safeguarding concerns promptly. ▪ Attend parent safeguarding workshops.

Legal and Regulatory Framework

- All buses equipped with CCTV, GPS tracking, seat belts, and trained monitors.

- Daily safety checks conducted by Health & Safety Officer.

- Drivers and monitors trained in child protection and first aid.

- Communication system informs parents of bus delays/incidents.

- Additional support provided for SEND students on buses.

Types of Abuse Recognized by the School

- Physical Abuse – deliberate harm such as hitting, slapping, or shaking.

- Emotional Abuse – persistent criticism, bullying, humiliation, or rejection.

- Sexual Abuse – inappropriate touching, exploitation, or grooming.

- Neglect – persistent failure to provide food, care, or supervision.

- Peer-on-Peer Abuse – bullying, cyberbullying, or harassment.

Procedures for Reporting Concerns

- Concern identified → Staff immediately informs DSL.

- DSL investigates, records, and decides next action.

- DSL escalates to KHDA, MoE, or law enforcement if required.

- Immediate protective measures taken if child is in danger.

- Confidentiality maintained, shared only on a need-to-know basis.

Training and Awareness

- Annual safeguarding certification for all staff.

- Induction training for new hires.

- Special training for SD, Health & Safety Officer, and bus staff.

- Student workshops on safety and online awareness.

- Parent awareness sessions on safeguarding.

Monitoring and Review

- DSL, Health & Safety Officer, and SENDCO conduct termly reviews.

- Regular audits of bus safety, staff compliance, and incident reporting.

- Annual policy review aligned to KHDA/MoE updates.

- Student and parent feedback considered in policy evaluation.

Success Indicators

- Zero tolerance of bullying, harassment, or abuse.

- All staff trained annually with 100% completion.

- Positive outcomes in KHDA/MoE inspections.

- High parent confidence in safeguarding systems.

- Effective interventions and referrals in safeguarding cases.