



LITTLE FLOWER ENGLISH SCHOOL DUBAI

POLICY ON PRIMARY EDUCATION

This policy & procedures are reviewed annually to ensure compliance with current regulations.

Approved/ Reviewed by	
Policy Lead	MS. L MANI
Role	PRIMARY SUPERVISOR
Date of review	19-03-2026
Date of next review	19-03-2027
Signature	



POLICY ON PRIMARY EDUCATION

Primary education underpins the success of a society. Every year of primary education increases a person's productivity and reduces his dependence on social resources. At LFES, the goal of primary education is to enable children to realize their full potential and to enable them to be productive and empathetic members of society.

Our Vision:

To develop a community of lifelong learners with the skills and values for productive global citizenship.

Our Mission

To advance student achievement through holistic inclusive education that fosters research, creativity, and innovation

Our Core Values:

Continuous improvement

Teamwork

Education to all

Visionary leadership

Improving the quality of life

Our Guiding Philosophy

Education that makes a difference

School Motto:

Education for all

The LFES Curriculum

The primary section follows the curriculum prescribed by the NCERT enriched by an inter-disciplinary thematic approach that incorporates the best practices from different curricula.

The curriculum across the primary saw a major revamp by making Physical Education, Art & Craft and Music as integral components of the curriculum. A wide range of clubs give them opportunities to experience, explore, experiment and embed varieties of concepts, ideas, issues and responses. Following detailed, careful analysis and comparison with other curricula and considering the needs of the students, a change was brought about in the text books being used. We now have a curriculum developed to promote critical thinking, creativity and independent learning.

Curriculum is to be reviewed in subject group meetings periodically and modification to be made, if required.

Benchmarks outlining the expected learning outcomes of the students are prepared in all key subjects.

Our Teaching Staff:

Our teaching staff consists of professionally qualified, experienced and dedicated team. They possess sincere love for their students and respect for each one's unique gifts. Individual attention is their priority. They impart knowledge humbly, listen attentively, collaborate willingly and seek the lasting good of their students. They are versatile in their approach and masters of unique talents. They rise to every occasion and make it successful.

Subject Heads (Grades 1 to 6)

Subject	Heads of Department
Arabic	Ms. Nagwa
Islamic Education	Ms. Shahataz
English	Ms. L. Mani
Math	Ms. Sahitha

EVS/Science	Ms. Rekha
Social Studies	Ms. Sridevi

PRIMARY SCHEDULE

The day is divided into 7 periods of 45 minutes duration each with provision for breaktime and prayer time .We comply with the CBSE and KHDA regulations for compulsory subjects.

Subjects	No. of periods Grade 1 and 2	Duration	No. of periods Grades 3 to 6	Duration
ENGLISH	6	270 min	5	225 min
MATH	5	225 min	5	225 min
EVS	4	180 min	4	180 min
UAE SST	1	45 min	1	45 min
SST	--	---	2	90 min
ISL/LFSK	2	90 min	2	90 min
QURAN	1	45 min	1	45 min
MEP	1	45 min	1	45 min
ARABIC	4	180 min	4	180 min
SEC LANGUAGE	3	135 min	3	135 min
COMPUTER	2	90 min	2	90 min
ART	1	45 min	1	45 min
PE	2	90 min	1	45 min
LIBRARY	1	45 min	1	45 min

Teaching, Learning and Assessment

a) Teaching for effective learning

All our teachers have very good knowledge in their subject areas and most have qualification in education. They make use of various resources to enhance their knowledge. The lesson plan template brought out by the DSIB is used to plan lessons effectively. In addition to the lesson plan an IEP (Individual Education Plan) is also used for each SEND student. Challenging study materials are given to the gifted students.

Teachers endeavor to arouse critical thinking and problem solving skills and bring out the creativity in each child.

b) Learning

The lessons are planned with class activities of various types to maximize collaborative learning and interaction between peers and student and teacher. Real life and cross curricular links form an integral part of the curriculum.

c) Assessment

Internal:Assessment:Students' attainment and progress in various subjects and their attitudes, behavior, responses, etc are assessed as per guidelines from CBSE. There are two periodic and two Half yearly tests in a year. Rubrics are used to specifically report on the abilities, inabilities of the students. Written, constructive feedback is given at the end of every assessment.

External Assessment: Our students from grades 3 upwards enroll for the NAP tests - ASSET and CAT 4

D)Personal and Social Development and their innovation skills

An array of curricular and cocurricular activities are conducted regularly to ensure the all round development of our students.

Club Activities

1. A wide range of clubs have been formed to cater to the interest and aptitude of the students.

Clubs are:

1. Eco Club-friends of earth

2. Islamic Club
3. Arabic Club
4. Science Club-Supernovas
5. Math Club-Euclid Kids Math Club
6. Quran Club
7. Art Club-Fine sides of Life
8. Music and Dance Club
9. Fitness Club-Fitness First
10. Innovation Club
11. Champions Club

CLASS ASSEMBLIES

Every class presents a theme based assembly as per their turn. Every child in the class gets an opportunity to be a part of it. Class assemblies follow a common format which includes word news, campus news and a value-based skit, song or the like.

CELEBRATION OF SPECIAL WEEKS

Weeks like Arabic Week, English Week, Library week, Space week, Happiness week, Health week etc are celebrated

EVENTS AND COMPETITIONS

General and subject quizzes are conducted, symposiums, seminars and debates are organized. Educational trips, market days, entrepreneurial days etc are conducted regularly.

Meditation and calming time.

On non assembly days video on expected behavior is played followed by mellifluous calming music or yoga. Teacher also looks out for signs of depression, anxiety or unhappiness in children and reports the same if needed.

During break , the class teacher is present in the class and shares snack time with students thus getting another opportunity to interact with them.

PROTECTION, SUPPORT AND CARE:

The safety, security and well being of our children and staff are of paramount importance and all systems are in place to ensure that. The SEND department caters to the needs of the students of determination and ensures their progress. Inclusion and equality are practiced in all areas of schooling,

LEADERSHIP AND MANAGEMENT:

The primary school is headed by Ms. L. Mani, Primary Supervisor who reports to the Principai, Mr.Abdulla Kutty. There are HOD department who guide and support teachers in all aspects of curriculum delivery. The Heads of Department report to the Primary Supervisor.

**BELL TIMINGS FOR GRADE 1-6**

7:40	FIRST BELL
7:45–8:00	Assembly
8:00–8:45	1ST PERIOD
8:45–9:30	2ND PERIOD
9:30– 10:15	3RD PERIOD
10:15-10:30	Recess
10:30–11:15	4TH PERIOD
11:15– 12:00	5TH PERIOD
12:00– 12:45	6TH PERIOD
12:45- 1:00	Zuhr Prayer Break
1:00 - 1:45	7TH PERIOD